

## AGENDA

The second Business Meeting in April  
of the 2021-2022 Board of Education of Township High School District 214  
will be held on Thursday, April 21, 2022  
in the Theater of the Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL  
at 7:00 p.m.

The meeting will open in the Theater through the Student Recognition portion of the Board Meeting, then will move to the Board Room for the remainder of Open Session.

- I. CALL TO ORDER  
President Dussling
- II. ROLL CALL  
Ms. Keyes
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF MINUTES  
Regular Meeting of April 7, 2022  
Closed Session Meeting of April 7, 2022
- V. STUDENT RECOGNITION
- VI. ADJOURNMENT SINE DIE

## MINUTES

The Minutes of the First Business Meeting  
of the Month of April of the Board of Education  
Township High School District 214 held on April 7, 2022  
at the Forest View Educational Center,  
2121 S. Goebbert Road, Arlington Heights, Illinois  
at 7:00 p.m.

President Dussling called the meeting to order at 7:00 p.m. and L. Keyes called the roll. The following members were present:

William Dussling	President
Mark Hineman	Member
Alva Kreutzer	Member
Andrea Rauch	Member
Dan Petro	Member
Leonard Walker	Member

Absent: Mildred Palmer Vice President

Also present at the meeting were: D. Schuler, superintendent; K. Kraft, associate superintendent for human resources; L. Lopez, associate superintendent for teaching and learning; M. Johnson, assistant superintendent for student services; J. Wardle, principal, BGHS; J. Cook, principal, WHS; P. Mogge, director of community engagement and outreach; K. Roiland, director of operations; L. Keyes, executive assistant to the school board and superintendent; staff members; parents; students; and citizens.

1. PLEDGE OF ALLEGIANCE

President Dussling led the Board and audience in the Pledge of Allegiance.

2. APPOINTMENT OF SECRETARY PRO TEM

It was moved by Kreutzer and seconded by Petro that the Board of Education appoint L. Keyes secretary pro tem.

3. APPROVAL OF MINUTES

It was moved by Kreutzer and seconded by Petro that the Board of Education approve the minutes of the regular meeting March 17, 2022 and closed session March 17, 2022.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Rauch, Petro, Walker, Dussling

Nays: None

4. BOARD RECOGNITION

The following were recognized for their achievements in the areas indicated:

Post-secondary Partners

- Eastern Illinois University
- Moraine Valley Technical College
- Triton Community College
- College of DuPage

5. SUPERINTENDENT REPORT

D. Schuler reported that the district responded to the following Freedom of Information Act requests consistent with Illinois School Code:

- a. E. Luberda requested bid information
- b. G. Mendez/IIFFC requested bid information
- c. M. Cordova-Ptak requested written correspondence
- d. M. Jankowski requested legal correspondence, student records and operational information
- e. A. Batalia requested communications and COVID information
- f. K. Holdren requested co-curricular, financial, and personnel information
- g. S. Hillstrom requested equity information

D. Schuler shared a Legal Services Pathway video featuring students in the Wheeling High School Legal Services Pathway.

6. PUBLIC COMMENTS

M. Edwardsen, Mt. Prospect, spoke to the Board about Board Policy and opinions from students  
A. Oosterman, Wheeling, spoke to the Board about pathway programs and crosswalk safety  
R. Stolberg, Arlington Heights, spoke to the Board about COVID vaccines  
M. Cayer, spoke to the Board about tax increment (TIF) districts

7. BOARD MEMBER UPDATES

M. Hineman reported that Prospect is one of only 12 schools in the state participating in the Illinois High School Dance Festival State Showcase scheduled for April 8 at Riverside Brookfield High School. One of the dances, choreographed by seniors Scarlet Bayer and Kate Wagner—was selected by a panel of judges for the state showcase.

M. Hineman reported that Prospect was named the IHSA student section showdown video state winner. Created by junior Alyssa Degan, Prospect's video celebrates the EveryKnight spirit of Prospect.

M. Hineman reported that he attended an Oceanography class at Prospect in the block schedule format.

M. Hineman reported that he participated in the 5K Fun Run at Prospect, part of the “Love Your Brain” Day festivities.

A. Kreutzer reported she attended the College Fair at FVEC, and thanked the organizers of the well-attended event.

A. Kreutzer reported Buffalo Grove sophomore Rohan Ganeshan is the first-ever Bison named to the Illinois Scholastic Bowl all-state team. Rohan has led the BGHS team during a stellar season, including its NAQT State Championship. The national high school tournament is in late May.

A. Kreutzer reported Elk Grove Associate Principal Arturo Senteno has been honored as 2022 Illinois Assistant Principal of the Year by Horace Mann and the Illinois Principals Association.

A. Rauch reported District 214 Wildstang – the undefeated First Robotics Team – placed first at the Central Illinois Regional Competition qualifying them to compete at the World Competition in Houston.

A. Rauch reported the United States Navy Band will perform April 21 at Wheeling High School and conduct classes with band students.

L. Walker reported April is Career Pathway Month in District 214, with events and activities planned showcasing our career pathways and work-based experiences.

L. Walker reported the District 214 Education Foundation held a “Shopping Day” for students to select and take a prom dress home at no cost to them or their family, thanks to a generous donation of 800 dresses from Macy’s.

L. Walker reported that Community Education’s Winter session generated over 1700 enrollments. Adult Education and Family Literacy has 570 students attending in the spring semester, 85 students have become citizens and 11 have passed the High School Equivalency exams so far this year.

B. Dussling reported that he serves on the Automotive Committee, helping students receive their ASE automotive certification before graduating.

B. Dussling reported that the Buffalo Grove Wind Ensemble and the Wheeling Wind Symphony have been selected to perform at the 2022 Illinois SuperState Concert Band Festival on May 6 and 7 at the University of Illinois.

B. Dussling reported that students in the ProStart culinary arts program at Rolling Meadows will have 14 dishes they created on the summer menu at Rep’s Place. Owner Mike Reppe is an RMHS alum. The menu will debut in May.

8. APPROVE CONSENT CALENDAR 2022-045 through 2022-054

It was moved by Kreutzer and seconded by Hineman that the Board of Education approve items 2022-045 through 2022-053, appearing on the Consent Calendar as presented. L. Walker pulled item 2022-054, the National Volunteer Week Resolution, to be considered separately.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Walker, Rauch, Petro, Dussling

Nayes: None

A. Approve Accounts Payable 2022-045

Actual March 17, 2022 listing:	
Description	Amount
Education	\$1,163,977.26
Operations & maintenance	507,648.71
Transportation	1,069,835.11
Capital projects	<u>495,318.75</u>
TOTAL	\$3,236,779.83

Checks Dated: March 17, 2022  
 Check numbers 752270-752659

Actual March 31, 2022 listing:	
Description	Amount
Education	\$916,391.96

Operations & maintenance	210,441.94
Transportation	164,787.15
Capital projects	<u>192,256.68</u>
TOTAL	\$1,483,877.73

Checks dated: March 31, 2022

Check numbers: 752671-752912

- B. Personnel Transaction Report 2022-046  
Approved Personnel Transaction Report attached to these minutes.
- C. Destruction of Closed Meeting Audio Recordings 2022-047  
Approved the destruction of closed session audio recordings for the following meetings:  
September 10, 2020
- D. District 214 Serious Safety Hazard Annual Review 2022-048  
Approved the serious safety hazard annual review
- E. The Interlocal Purchasing System (TIPS), Intergovernmental Agreement 2022-049  
Approved the intergovernmental agreement with TIPS
- F. Community Education Course Catalog Bid 2022-050  
Approved the bid for printing the course catalog
- G. Postage Machine Lease Agreement for District Production Services 2022-051  
Approved the postage machine lease agreement
- H. Illinois High School Association (Athletics) Annual Renewal 2022-052  
Approved the renewal of membership in IHSA
- I. Title I Schoolwide Waivers 2022-053  
Approved the Title I Waivers
9. NATIONAL VOLUNTEER WEEK RESOLUTION 2022-054  
It was moved by Walker and seconded by Petro that the Board of Education approve the National Volunteer Week Resolution.

Upon roll call, the motion carried.

Ayes: Hineman, Kreutzer, Walker, Rauch, Petro, Dussling

Nays: None

10. CLOSED SESSION  
It was moved by Petro and seconded by Kreutzer that the Board of Education convene in Closed Session for the purpose of discussing:
- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in an educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in an educational setting, or a

volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1)

- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12)
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Walker, Rauch, Petro

Nays: None

The Board convened in Closed Session at 7:45 p.m.

11. RECONVENE IN OPEN SESSION

It was moved by Kretuzer and seconded by Walker that the Board of Education reconvene in Open Session.

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Walker, Rauch, Petro

Nays: None

The Board reconvened in Open Session at 8:24 p.m.

12. PERSONNEL TRANSACTION REPORT II

2022-055

It was moved by Petro and seconded by Kretuzer that the Board of Education approve PTR II including the appointment of:

- Matthew Myers, Athletic Director, Buffalo Grove
- Julia Barthel, Athletic Director, Hersey

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Walker, Rauch, Petro

Nays: None

13. JOB DESCRIPTIONS

2022-056

It was moved by Walker and seconded by Kretuzer that the Board of Education approve the new or modified job descriptions including:

- Director for Student Services
- Community Engagement Supervisor

Upon roll call, the motion carried.

Ayes: Dussling, Hineman, Kreutzer, Walker, Rauch, Petro

Nays: None

14. ADJOURNMENT

It was moved by Kreutzer and seconded by Petro to adjourn. The motion carried.

The meeting adjourned at 8:27 p.m.

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William J. Dussling, President

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Mildred Palmer, Vice President

## AGENDA

The Reorganizational Meeting of the 2022-2023 Board of Education  
of Township High School District 214  
will be held after adjournment of the Business Meeting  
of the 2021-2022 Board of Education  
held on Thursday, April 21, 2022  
in the Board Room of the Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL

- I. CALL TO ORDER  
President Dussling
- II. ELECTION OF TEMPORARY CHAIR
- III. ELECTION OF PRESIDENT
- IV. ELECTION OF VICE PRESIDENT
- V. ELECTION OF BOARD SECRETARY
- VI. ADJOURNMENT SINE DIE



## AGENDA

The First Business Meeting of the Month of April  
of the 2022-2023 Board of Education  
of Township High School District 214  
will be held on Thursday, April 21, 2022  
in the Board Room of the Forest View Educational Center  
2121 S. Goebbert Road, Arlington Heights, IL  
at 7:00 p.m.

- I. CALL TO ORDER  
Board President
- II. ROLL CALL  
Ms. Keyes
- III. OATH OF CODE OF CONDUCT  
Board President
- IV. SUPERINTENDENT'S REPORT
- V. PUBLIC COMMENTS
- VI. BOARD MEMBER UPDATES
- VII. CONSENT CALENDAR
  - 2022-057 Accounts Payable
  - 2022-058 Personnel Transaction Report
  - 2022-059 2022-2023 Fiscal Calendar Revision
  - 2022-060 Rolling Meadows HS Parking Lot Bid
  - 2022-061 Polar Heart Sensor Straps Bid
  - 2022-062 Elk Grove High School Tennis Courts Repair Bid
  - 2022-063 Elk Grove High School Concert Attire and Band Uniforms Bid
  - 2022-064 Establish Time, Date, and Place of Regular Board Meetings
  - 2022-065 Food Services School Meal Program for 2022-2023
  - 2022-066 Food Services Salary Schedule 2022-2023
  - 2022-067 Forest View Educational Center Doors and Frames Bid
  - 2022-068 Wheeling High School & Prospect High School Mechanical Work Bid
  - 2022-069 Resolution Honoring Public Servant Recognition Week
- VIII. ACTION ITEM
- IX. DISCUSSION ITEM
- X. CLOSED SESSION
  - o The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;

- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12);
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)
- Matters relating to individual students. 5ILCS 120/2(c)(10); and
- Student disciplinary cases. 5ILCS 12/2(c)(9);

XI. RECONVENE IN OPEN MEETING

Immediately following the Closed Session, the Board of Education will reconvene in Open Session and may take action deemed necessary as a result of the Closed Session discussions.

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual or a volunteer of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1), amended by P.A. 101-459;
- Litigation, when an action against, affecting or on behalf of the particular district has been filed and is pending before a court or administrative tribunal, or when the district finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5ILCS 120/2(c)(12);
- Collective negotiating matters between the district and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5ILCS 120/2(c)(2)
- Matters relating to individual students. 5ILCS 120/2(c)(10); and
- Student disciplinary cases. 5ILCS 12/2(c)(9);

XII. ADJOURNMENT

**PERSONNEL TRANSACTION REPORT**

**EMPLOYMENT OF EDUCATION ASSOCIATION PERSONNEL 2022-23**

<u>Name</u>	<u>Assignment</u>	<u>Salary</u>
<b>IBRAHIMOVIC, MIRELA</b>	<b>1.0 Art - JHHS</b>	<b>\$77,326.00</b>
<u>Remarks</u>	M - step 7	
Degree	M.A. B.A.	North Park University, Chicago, IL Loyola University, Chicago, IL
Exp.	2/2014 - present	Art - Lincoln Mid. School, Mt. Prospect, IL
<b>HESS, DAVID</b>	<b>1.0 School Counselor - JHHS</b>	<b>\$73,730.00</b>
<u>Remarks</u>	M - step 5	
Degree	M.A. B.A.	Concordia University, Chicago, IL Millikin University, Decatur, IL
Exp.	8/2018 - present	School Counselor - Elgin HS, Elgin, IL
		<b>\$73,730.00</b>

**CLASSIFIED PERSONNEL TRANSACTION REPORT**

**VOLUNTARY RETIREMENT INCENTIVE CUSTODIAL MAINTENANCE PERSONNEL 2021-2022**

**BRAGG, KENNETH**

**Remarks:**

**Weekend Holiday Generalist (PHS)**

Intent to Participate

Effective: June 30, 2026

**ITEM:** 2022-059  
**DATE:** April 21, 2022  
**FILE:** Calendar

**Subject:** 2022-2023 Fiscal Calendar

**BACKGROUND INFORMATION:**

Section 10-19 of the Illinois School code requires that the Board of Education annually prepare and submit a calendar for the school term specifying the opening and closing dates and providing for a school term to ensure 176 days of actual pupil attendance. The Board of Education has traditionally established a school term of at least 185 days to ensure compliance with the school code and to allow for the use of emergency days, if required, and provide for teacher institute or in-service days.

**ADMINISTRATIVE CONSIDERATIONS:**

The Board of Education approved the 2022-23 recommended school year and fiscal calendars on September 23, 2021. With the approval of Juneteenth National Freedom Day as a state and federal holiday, all buildings will be closed on Monday, June 19 and therefore it is necessary to revise the 2022-23 fiscal calendar to reflect this new holiday. In order to achieve this, we will replace a “floating holiday” with the Juneteenth National Freedom Day holiday to equal the required 15 holidays for 12 month employees. The school calendar is not affected by this change as the last day of school is June 2, 2022.

**RECOMMENDED ACTION:**

That the Board of Education approve the 2022-23 fiscal calendar as recommended.

att.

**2022-23 FISCAL CALENDAR**  
**July 1, 2022 – June 30, 2023**  
**TOWNSHIP HIGH SCHOOL DISTRICT 214**

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*Summer, 2022 - District Staff Development Week for First-Year Probationary Teachers*  
**August 4-5 and August 8-10**

*(activities and locations to be determined and communicated to first-year teachers)*

Independence Day	Monday, July 4	All Buildings Closed
Institute Day	Thursday, August 11	Students Not in Attendance
In-Service Day	Friday, August 12	Students Not in Attendance
First Day of Classes	Monday, August 15	
Labor Day	Monday, September 5	All Buildings Closed
Non-Attendance Day	Monday, September 26	All Buildings Closed
Non-Attendance Day	Wednesday, October 5	All Buildings Closed
<b>End of 1<sup>st</sup> Quarter</b>	<b>Friday, October 14</b>	
Institute Day	Monday, October 17	Students Not in Attendance
<b>First Day of Classes – 2<sup>nd</sup> Quarter</b>	<b>Tuesday, October 18</b>	
Parent/Teacher Conferences, Evening	Thursday, October 27	
Gubernatorial General Election Day	Tuesday, November 8	All Buildings Closed
Non-Attendance Day	Wednesday, November 23	All Buildings Closed
Thanksgiving Day	Thursday, November 24	All Buildings Closed
Non-Attendance Day	Friday, November 25	All Buildings Closed
<b>End of 2<sup>nd</sup> Quarter/1<sup>st</sup> Semester</b>	<b>Thursday, December 22</b>	
Winter Break Begins at Close of Classes	Thursday, December 22	
Christmas Day (Observance)	Monday, December 26 (observed)	All Buildings Closed
	Tuesday, December 27	All Buildings Closed ** +
	Wednesday, December 28	All Buildings Closed ** +
	Thursday, December 29	All Buildings Closed ** +
	Friday, December 30	All Buildings Closed ** +
New Years Day	Monday, January 2 (observed)	All Buildings Closed
In-Service Day	Monday, January 9	Students Not in Attendance
<b>First Day of Classes – 3<sup>rd</sup> Quarter</b>	<b>Tuesday, January 10</b>	
Martin Luther King, Jr. Day	Monday, January 16	All Buildings Closed
Presidents' Day	Monday, February 20	All Buildings Closed
<b>End of 3<sup>rd</sup> Quarter</b>	<b>Friday, March 10</b>	
<b>First Day of Classes – 4<sup>th</sup> Quarter</b>	<b>Monday, March 13</b>	
Spring Break Begins at Close of Classes	Friday, March 24	
Non-Attendance Day	Friday, April 7	All Buildings Closed
Institute Day	Monday, April 10	Students Not in Attendance
Commencement Exercises	Wednesday, May 24	
Memorial Day	Monday, May 29	All Buildings Closed
<b>Last Day of Classes</b>	<b>Friday, June 2</b>	
Juneteenth National Freedom Day	Monday, June 19	All Buildings Closed

Ten-month Educational Support Personnel are required to work 3 Institute/In-service Days (Dates TBD)

\*\* Custodial/Maintenance personnel in attendance.

+ Twelve-month Educational Support Personnel, administrators, and supervisory personnel – charged as vacation, personal, floating holidays, deduct, or compensatory time.

**BOE Approved: 09-23-2021 Reapproved xx-xx-xxxx**

**2022-23 FISCAL CALENDAR  
TOWNSHIP HIGH SCHOOL DISTRICT 214**

**Staff Development Week – First-Year Probationary Teachers**

*Summer, 2022 - District Staff Development Program for First-Year Probationary Teachers  
August 4-5 and August 8-10  
(activities and locations to be determined and communicated to first-year teachers)*

**Working Days / Holidays (Admin/Supv, ESP, CMA)**

Month	<u>WORKING DAYS</u>			<u>PAID HOLIDAYS/NON-ATTENDANCE DAYS</u>		
	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA	10 Mo. ESP	12 Mo. ESP Admin/Supv.	CMA
July	0	20	20	--	1	1
August	15	23	23	--	--	--
September	20	20	20	2	2	2
October	20	20	20	0	1	1
November	18	18	18	2	4	4
December	16	17	21	1	1	1
January	15	20	20	2	2	2
February	19	19	19	1	1	1
March	18	23	23	--	--	--
April	18	19	19	1	1	1
May	22	22	22	1	1	1
June	2	21	21	--	1	1
<b>TOTAL</b>	<b>183</b>	<b>242</b>	<b>246</b>	<b>10</b>	<b>15</b>	<b>15</b>

**NOTE:**

- 1) Ten-month Educational Support Personnel are required to work 3 Institute/In-service days (Dates TBD).
- 2) Ten-month Educational Support Personnel are paid for a total of ten holidays/non-attendance days.

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ITEM: 2022-060  
DATE: April 21, 2022  
FILE: Capital Projects Program

**Subject: RMHS Parking Lot Pavement Bid**

**BACKGROUND INFORMATION:**

At the January 20, 2022 Board of Education meeting the Operations Department Plan was outlined for work to be completed during the 2022-23 school year. Facility upgrades and maintenance of existing areas will be completed at the District 214 buildings. In continuation of pavement work across the District, the parking lot at Rolling Meadows High School (RMHS) is in need of repairs.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally bids were sent to ten vendors. Funds are budgeted in the Operations and Maintenance Fund.

<b><u>Vendor</u></b>	<b><u>Base Bid</u></b>	<b><u>Alternate #1</u></b>
Abbey Paving and Sealcoating Co. (Aurora, IL)	\$1,304,910	\$918,550
Arrow Construction Co. (Elk Grove, IL)	\$1,273,874	\$1,173,000
Chadwick Contracting Co. (Lake in the Hills, IL)	\$1,283,995	\$1,185,000
Chicagoland Paving Contractors, Ins (Lake Zurich, IL)	\$1,350,000	\$500,000
<b>Maneval Construction Co. (Ingleside, IL)</b>	<b>\$1,138,000</b>	\$1,005,750

The total recommended for Bid is \$1,138,000. Alternate #1 will not be awarded.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Maneval Construction Co. (Ingleside, IL) in the amount of \$1,138,000 for the Parking Lot Paving work at RMHS.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project, and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.



ITEM: 2022-061  
DATE: April 21, 2022  
FILE: Budget

Subject: **Polar Heart Sensor Straps - Bid**

**BACKGROUND INFORMATION:**

Each student is required to have a heart sensor strap for use during cardiovascular fitness training exercises. The straps must be compatible with Polar heart sensors and last for four (4) years. In order to provide a strap, free of charge, to each student new to the District during the 2022-23 school year, the physical education division heads have requested approximately 2,000 straps in various sizes. A small supply of extra straps were ordered and will be available for purchase by students in need of a second strap. Pricing is fixed for the entire year in case fill-in orders are required.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received following newspaper advertisement. Additionally, bids were sent to four vendors.

Funds are budgeted in the physical education accounts of each building.

<u>Vendor</u>	<u>Bid Amount</u>
<b>School Health Corporation (Rolling Meadows, IL)</b>	<b>\$29,044</b>
U.S. Games (Dallas, TX)	\$33,750
*HRM USA, Inc (Warminster, PA)	\$45,375

\*Vendor did not submit a certifications form as required by law, making the bid non-compliant.

**RECOMMENDED ACTION:**

That the Board of Education accept the bid from School Health Corporation in the amount of \$29,044 for the purchase of Polar heart sensor straps for the 2022-23 school year.

ITEM: 2022-062  
 DATE: April 21, 2022  
 FILE: Capital Projects Program

**Subject: EGHS Tennis Courts Repairs Bid**

**BACKGROUND INFORMATION:**

At the January 20, 2022 Board of Education meeting, the Operations Department Plan was outlined for work to be completed during the 2022-23 school year. Athletic facility upgrades and maintenance of existing areas will be completed at the District 214 buildings. In continuation of athletic areas work across the District, the tennis courts at Elk Grove High School (EGHS) are in need of repairs.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after a newspaper advertisement. Additionally, bids were sent to four vendors. Funds are budgeted in the Operations and Maintenance Fund.

<u>Vendor</u>	<u>Base Bid</u>	<u>Alternate #1</u>	<u>Alternate #2</u>
Abbey Paving and Sealcoating Co. (Aurora, IL)	\$488,425	\$63,140	\$86,680
<b>Chicagoland Paving Contr, Inc (Lake Zurich, IL)</b>	<b>\$425,000</b>	<b>\$55,000</b>	<b>\$70,000</b>

<u>Vendor</u>	<u>Alternate #3</u>	<u>Alternate #4</u>	<u>Alternate #5</u>
Abbey Paving and Sealcoating Co. (Aurora, IL)	\$31,695	\$33,355	\$58,230
Chicagoland Paving Contr, Inc (Lake Zurich, IL)	\$25,000	\$26,500	<b>\$50,000</b>

<u>Vendor</u>	<u>Alternate #6</u>	<u>Alternate #7</u>
Abbey Paving and Sealcoating Co. (Aurora, IL)	\$113,510	\$132,755
Chicagoland Paving Contr, Inc (Lake Zurich, IL)	\$120,000	<b>\$125,000</b>

The total of recommended Base Bid along with Alternate #1, Alternate #5, and Alternate #7 is \$655,000. Alternate #2, Alternate #3, Alternate #4, and Alternate #6 will not be awarded.

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Chicagoland Paving Contr, Inc (Lake Zurich, IL) in the amount of \$655,000 for the Tennis Courts repair work at EGHS.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project and to approve and execute change orders. With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2022-063  
DATE: April 21, 2022  
FILE: Budget

**Subject: Concert Attire & Marching Band Uniforms for Elk Grove High School - Bid**

**BACKGROUND INFORMATION:**

According to the district replacement schedule for band, orchestra, and choral uniforms, Elk Grove High School is to receive new band concert attire and marching band uniforms for the 2022-23 school year. Bids were requested for the purchase of 75 concert dresses, 75 tuxedo pants and jackets, 170 marching band uniforms, 10 drum major uniforms, and 30 color guard uniforms.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after newspaper advertisement. Additionally, bids were sent to six vendors. Funds will be made available in the 2022-23 special projects budget.

<u>Vendor</u>	<u>Bid</u>
DeMoulin Brothers (Greenville, IL)	\$100,263.76

Due to each manufacturer developing customized design criteria for their marching band uniforms, it is difficult to obtain multiple bids from manufacturers that would comply with the exact garment specifications.

The low bidder meeting specifications is being recommended.

**RECOMMENDED ACTION:**

That the Board of Education accepts the bid from The DeMoulin Brothers totaling \$100,263.76 for the purchase of band concert attire and marching band uniforms for Elk Grove High School for the 2022-23 school year.

ITEM NO: 2022-064  
DATE: April 21, 2022  
FILE: Meetings

**Subject: Establish Time, Date, and Place of Regular Meetings**

**BACKGROUND INFORMATION:**

In the past at the Board of Education's annual reorganization meeting, which usually occurred in early April, regular meeting dates, location, and times were established for the following year. Due to the change in the state election year calendar, the reorganization meetings are now held in either late April or early May. The Board needs to establish the dates, time, and place for the 2022-23 school year.

**ADMINISTRATIVE CONSIDERATIONS:**

Years ago, the Board established meetings of the Board of Education on the second and fourth Thursdays of the month. Due to special circumstances such as holidays and school vacations and conferences, it was sometimes necessary to schedule meetings on first, third, or fifth Thursdays. After reviewing the calendar for the last several years and adjusting for those types of circumstances and to accommodate the business office schedule, meetings are held to best meet the needs of the district's business calendar.

**RECOMMENDED ACTION:**

That the Board of Education establishes the following meeting dates to be held at 7:00 p.m. at the Forest View Educational Center, 2121 S. Goebbert Road, Arlington Heights, Illinois, for the period July, 2022 through June, 2023, unless noted below. The October 6, 2022 and March 9, 2022 Workshops will begin at 6:30 p.m. at the location indicated below.

**2022**

July 21  
August 8 at 7:30 a.m. at Rolling Meadows  
August 25  
September 15  
October 6 Workshop, at Buffalo Grove  
October 20  
November 17  
December 15

**2023**

January 19  
February 9  
March 9 Workshop, at Rolling Meadows  
March 23  
April 13  
April 27  
May 18  
June 8

ITEM: 2022-065  
DATE: April 21, 2022  
FILE: Food Services

**Subject: Food & Nutrition Services Meal Price Structure for 2022-2023**

**BACKGROUND INFORMATION:**

For six years, the District has not participated in the federally assisted meal programs, and in response to the pandemic in school years of 2020-21 and 2021-22, the District participated in the USDA Summer Food Service Program (SFSP) to provide emergency meals to our students in the community (ages 1-18). All meals were free to families and reimbursed by the USDA.

The Senate Omnibus Appropriations bill of March 2022 did not extend the pandemic child nutrition waiver for school universal meals programs for the 2022-23 School Year. These emergency pandemic child nutrition waivers kept school meal programs financially sound by reimbursing free meals at a higher rate to account for rising food, supply, and labor costs.

The paid lunch fee supports the increased cost of food and supplies, which are currently 15-30% higher than in previous years. Meal prices have remained the same since 2014-15.

District 214 will continue to provide a meal at no cost to those students who qualify for free meals/milk under the Federal Income Guidelines of the USDA Special Milk Program.

**ADMINISTRATIVE CONSIDERATIONS:**

Without the USDA waivers in the federal meal programs, it will be challenging to manage supply chain disruptions, and labor shortages, cover rapidly escalating costs and remain viable to support our students.

For the 2022-23 School Year, Food and Nutrition Services proposes removing the tiered pricing model and recommends a base price breakfast which will be \$2.50 and a base price lunch which will be \$4.00. It is recommended that for 2022-23, the reduced price for breakfast will be \$1.50 and the reduced price for lunch will be \$2.50. As in years past, Food and Nutrition Services would continue to offer a variety of a la carte entrees, snacks, beverages, and sides at several price points.

**RECOMMENDED ACTION:**

The Board of Education approve the meal price structure as presented for the 2022-23 School Year.

Date: April 21, 2022  
To: Cathy Johnson, Associate Superintendent of Finance and Operations  
From: Christine Frole, Director of Food and Nutrition Services  
Subject: Meal Price Recommendation Rationale 2022-23

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The following is a history of lunch prices for District 214 schools:

Meal prices have remained the same since SY 2014-15, when the Board approved a tiered meal price schedule of \$3.00-\$3.25-\$3.50. This pricing structure continued throughout the 2019-20 school year, when the pandemic hit. In school years 2020-21 and 2021-22, we utilized the USDA extended meal program waiver to provide universal free meals to all District 214 students.

The Senate Omnibus Appropriations bill of March 2022 did not extend pandemic child nutrition waiver for school universal meals programs for the 2022-23 School Year.

This program provides higher Summer Food Service Program reimbursement rates and extends the broad regulatory flexibility our programs have relied on for the last two years. These pandemic child nutrition waivers kept the school meal programs financially sound by reimbursing meals at a higher rate to account for rising food, supply and labor costs.

Inflation, overall, has increased by more than 7% in the last year; we are seeing food and supply increases of 15-30% for school year 2022-23. Without the USDA waivers in the federal meal programs, it will be challenging to manage supply chain disruptions, labor shortages, cover rapidly escalating costs, and remain viable to support our students.

In an attempt to cover the increased cost of food and supplies for the 2022-23 SY, Food and Nutrition Services proposes removing the tiered pricing model and recommends a price increase of \$.50 on all meals. This would make the cost of a student lunch \$4.00, a student breakfast will be \$2.50, a reduced student lunch \$2.50, and a reduced breakfast will be \$1.50. Adult lunch will be \$4.50, and an Adult breakfast, without milk, will be \$3.00.

ITEM: 2022-066  
DATE: April 21, 2022  
FILE: Food Services

**Subject: Food and Nutrition Service Employee Salary Schedule 2022-2023**

**BACKGROUND INFORMATION:**

The Food and Nutrition Service Salary Schedule underwent a salary and step realignment which was approved by the Board in 2012-13. The salaries of Food and Nutrition Service employees are paid with the revenues generated by the Food Service Program.

**ADMINISTRATIVE CONSIDERATIONS:**

To remain competitive, attract, and retain quality staff, the administration recommends the attached Food Service Salary Schedule. Staff in Grades I, II, and III, will receive an increase of \$.50 to the base hourly salary. Grade V will receive an increase of \$4.00 to the base hourly salary. There will be no step movement. The Food Service Staff calendar has increased six days this year to support the new exam schedule.

This will be an approximate \$34,000 or 2% increase in food service salary and benefits over what was budgeted for the 2021-22 School Year and will be covered through staff retirement and/or attrition. The increase is set to attract and retain staff in a competitive market.

**RECOMMENDED ACTION:**

The Board of Education approve the Food Service Salary Schedule as recommended by administration.

**TOWNSHIP HIGH SCHOOL DISTRICT 214**  
**FOOD SERVICE SALARY SCHEDULE**  
**2022-23**

	<b>GRADE I</b>	<b>GRADE II</b>	<b>GRADE III</b>	<b>GRADE V</b>
STEP 1	\$14.73	\$15.10	\$18.43	\$23.85
STEP 2	\$14.95	\$15.33	\$18.73	\$24.19
STEP 3	\$15.19	\$15.57	\$19.05	\$24.54
STEP 4	\$15.43	\$15.82	\$19.36	\$24.90
STEP 5	\$15.67	\$16.07	\$19.69	\$25.26
STEP 6	\$15.92	\$16.33	\$20.02	\$25.64
STEP 7	\$16.17	\$16.59	\$20.35	\$26.02
STEP 8	\$16.43	\$16.86	\$20.70	\$26.40
STEP 9	\$16.69	\$17.13	\$21.05	\$26.80
STEP 10	\$16.96	\$17.41	\$21.41	\$27.20
STEP 11	\$17.24	\$17.69	\$21.77	\$27.62
STEP 12	\$17.52	\$17.98	\$22.15	\$28.04
STEP 13	\$17.81	\$18.28	\$22.53	\$28.46
STEP 14	\$18.09	\$18.57	\$22.91	\$28.89

For the 2022-23 school year, steps will remain at the 2021-22 level.  
 Staff in Grades I, II and III will receive \$.50 hr/increase to all base salary,  
 Grade V will receive \$4.00/hr increase to the base salary-No step movement



ITEM: 2022-067  
DATE: April 21, 2022  
FILE: Capital Projects Program

**Subject: FVEC Program Consolidation Phase 1 - Door Package Bid**

**BACKGROUND INFORMATION:**

At the January 20, 2022 Board of Education meeting, the Operations Department Capital Projects Plan was outlined for work to be completed during the 2022-23 school year. In the plan, the educational classrooms and the administrative areas at Forest View Educational Center (FVEC) are being renovated during the summer of 2022. This bid includes new doors and frames for the renovated spaces.

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after a newspaper advertisement. Additionally, bids were sent to four vendors. Funds are budgeted in the Operations and Maintenance Fund.

<u>Vendor</u>	<u>Bid</u>
Anderson Lock Co. (Des Plaines, IL)	\$284,000
Bee Liner Lean Services (Bridgeview, IL)	\$568,552
Stuckey Construction Co. (Waukegan, IL)	\$340,000

The total of recommended Bid is \$284,000

**RECOMMENDED ACTION:**

The Board of Education accept the bid from Anderson Lock Company (Des Plaines, IL) in the amount of \$284,000 for the door package at FVEC.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project and to approve and execute change orders.

With respect to change orders that necessitate an increase in the cost of contracts by 10% or more or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2022-068  
DATE: April 21, 2022  
FILE: Capital Projects Program

**Subject: PHS and WHS Mechanical Work Bid**

**BACKGROUND INFORMATION:**

At the January 20, 2022 Board of Education meeting, the Operations Department Plan was outlined for work to be completed during the 2022-23 school year. Athletic facility upgrades and maintenance of existing areas will be completed at the District 214 buildings. In continuation of athletic areas work across the District, the main gym at Wheeling High School (WHS) is in need of repairs as well as the field house at Prospect High School (PHS). This bid includes the mechanical work portion of the project (installation of the new rooftop units and ductwork work inside the space).

**ADMINISTRATIVE CONSIDERATIONS:**

Bids were received after a newspaper advertisement. Additionally, bids were sent to six vendors. Funds are budgeted in the Operations and Maintenance Fund.

**PHS Mechanical Work**

<u>Vendor</u>	<u>Base Bid A</u>
Bee Liner Lean Services (Bridgeview, IL)	\$492,000
Helm Mechanical (Westmont, IL)	\$1,720,000

District accepted a letter of withdrawal from the lowest apparent Bidder.

**WHS Mechanical Work**

<u>Vendor</u>	<u>Base Bid B</u>
Bee Liner Lean Services (Bridgeview, IL)	\$497,000
Helm Mechanical (Westmont, IL)	\$2,187,000

District accepted a letter of withdrawal from the lowest apparent Bidder.

**RECOMMENDED ACTION:**

The Board of Education to not award a bid for the mechanical work in the main gym at WHS or field house at PHS due to the amounts exceeding the project budget.

The Board hereby authorizes its Superintendent or designee to approve and execute contracts on behalf of the Board for services related to the Project and to approve and execute change orders. With respect to change orders that necessitate an increase in the cost of contracts by 10% or more, or which will change the time of completion by a total of 30 days or more, the Board hereby authorizes its Superintendent or designee to make the written determinations required by 720 ILCS 5/33E-9, that: (1) the circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed, or (2) the change is germane to the original contract as signed, or (3) the change order is in the best interest of the District and is authorized by law.

ITEM: 2022-069  
DATE: April 21, 2022  
FILE: Resolution

**SUBJECT: Public Service Recognition Week**

**BACKGROUND INFORMATION**

Since 1985, Public Service Recognition Week is celebrated the first week of May (beginning on the first Sunday of the month) to honor the people who serve in federal, state, county, local and tribal government as well as the uniformed services.

**ADMINISTRATIVE CONSIDERATIONS**

Public Service Recognition Week provides an opportunity to show our collective appreciation for those who serve the public at all levels of government.

**RECOMMENDED ACTION**

The Board of Education believes in the positive contributions that volunteers make to our school and community. Therefore, the Board of Education wishes to demonstrate its support and recognition of National Volunteer Week by approval of the attached resolution.

Attachment



## RESOLUTION

**WHEREAS,** the Week of May 1 through May 7, 2022, has been designated as Public Service Recognition Week to honor employees of the federal government and state and local government and members of the uniformed services; and

**WHEREAS,** Public Service Recognition Week provides an opportunity to recognize and promote the vital contributions of public servants and honor the diverse men and women who meet the needs of the nation through work at all levels of government, including our public schools and municipalities; and

**WHEREAS,** public service is a noble calling involving a variety of challenging and rewarding professions, including many varied and essential roles in our cities, villages and public schools; and

**WHEREAS,** the ability of the federal government and state and local governments to be responsive, innovative and effective depends on outstanding performance of dedicated public servants; and

**WHEREAS,** public service employees contribute to the strength and prosperity of the United States; and

**WHEREAS,** the United States as a whole and District 214, along with the communities of Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove Village, Mount Prospect, Prospect Heights, Rolling Meadows and Wheeling, benefit daily from the knowledge and skills of the highly trained individuals who have chosen careers in public service; and

**WHEREAS,** District 214 is recognized as a national leader in preparing students for success beyond high school in large part because of the dedication and talent of educators and staff in all capacities; and

**WHEREAS,** these communities offer the highest quality of life in large part due to the dedication and commitment of their employees; and

**WHEREAS**, District 214 graduates are prepared to imagine, design and build a brighter future because of the foundation built for them by educators throughout the District, in meaningful partnership with all cities and villages within the District;

**NOW THEREFORE**, be it resolved that the District 214 Board of Education —

- (1) Supports the designation of May 1 through May 7 as “Public Service Recognition Week”;
- (2) Commends all public servants for their outstanding contributions to this great country during “Public Service Recognition Week” and throughout the year;
- (3) Salutes all District 214 employees and employees of Arlington Heights, Buffalo Grove, Des Plaines, Elk Grove Village, Mount Prospect, Prospect Heights, Rolling Meadows and Wheeling for their unyielding dedication and enthusiasm for public service;
- (4) Calls upon a new generation to consider careers in public service as an honorable profession;
- (5) Encourages efforts to promote public service at all levels; and
- (6) Expresses gratitude to District 214 and employees in our partnering communities who selflessly serve during challenging and unprecedented times.

Unanimously adopted by the Board of Education of Illinois High School District 214 on this 21st day of April, 2022.

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William J. Dussling, Board President

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Mildred Palmer, Board Vice-President